

**Meeting of Top Management with the Principal Investigators of STI-OP GRANT,  
DGSRI, Deans of Faculty, Faculty Accountants and Procurement on 3<sup>rd</sup> July 2023  
at VC Board Room**

**Agenda**

Convener: Dr. Samuel Baker Obakiro (PhD)

SN	TIME	ACTIVITY	RESPONSIBLE PERSON / OFFICE
1	10:00 – 10:05	Opening prayer, and Introductions	Convener
2	10:05 – 10:10	Welcome remarks from the Vice Chancellor	Prof. Paul Waako
3	10:10 – 10:30	Presentation about STI-OP grants	Dr. Samuel Baker Obakiro
4	10:30 – 10:50	An overview of the grant management policy and Intellectual Property Policy of Busitema University	Prof. Samson Rwahirwe
5	10:50 – 11:15	Discussion	All participants
6	11:15 – 12:00	Brief Presentation of the Work plan and procurement plan of each project  (5 Minutes each)	Dr. Moses Kigozi
			Dr. Emirant Amabayo
			Dr. Richard Oriko
			Dr. Ssenyuzi Cliffe
			Dr. Turyasingura Godfrey
			Dr. Gavamukuya Yahaya
			Dr. Humphrey Okechi
			Dr. Samuel BAKER Obakiro
			Prof. Kant Kanyarusoke
7	12:00 – 12:30	Harmonization of workplan and procurement plans	University Secretary and Head of Procurement
8	12:30 – 12:40	Closing remarks	DVC – F&A

**Meeting Secretary: Ms. Eseza Ariokot**