



OFFICE OF THE ACADEMIC REGISTRAR

APPLICATION FORM FOR CHANGE OF PROGRAMME/SUBJECT(S)

Note

- (i) Candidates who complete this form must first ascertain that they meet the requirements for the programme they wish to change to.
- (ii) There may be no or very limited places especially under government sponsorship since most candidates report.
- (iii) Application Fee for change of programme/subject(s) is **Ug. Shs 20,000/-** (Twenty thousand shillings only); excluding bank charges, which must be paid in the bank and a receipt obtained from the finance department.

(1) Personal Data

Name..... Registration No.....

Programme Admitted to:.....

.....

(2) Academic Qualifications

(a) Uganda Certificate of Education (UCE)

Year of Exam..... Index No.....

No of Distinctions No of Credits No of Passes

(b) Uganda Advanced Certificate of Education (UACE)

Year of Exam..... Index No.....

Subjects

1.
2.
3.
4.
5.

NB: Please attach photocopies of all your academic documents and the current admission letter.

(c) **Diploma / Certificate Results**

Awarding Institution	Diploma	Grade

(3) **Programme / Subject(s) applied to change to:**

Indicate Programme/Subject(s) that you wish to be considered to change to:

Code	Programme	Subject(s) where Applicable

Reason for request to change.....
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.....
.....
.....

Signature of Student.....Date.....

Phone Contact(s)

E-mail Address_____

(4). **For Official Use only**

Authorized / Not Authorized to change

Reason.....
.....
.....

Signed.....Date.....

Dr. Gimuguni Lillian Nabaasa (PhD)
ACADEMIC REGISTRAR