



BUSITEMA UNIVERSITY CONVOCATION

ROAD MAP FOR CONVOCATION ELECTIONS 2025

S/N	ACTIVITY	DATES	RESPONSIBLE OFFICER
1	Constitution of the Electoral Commission		Convocation Executive Committee
2	Notice for the Annual General Meeting	12 th November 2025`	Electoral Commission (New Vision)
3	Commissioners' meeting	21 st November 2025 (8.00am-8.30am)	Members of Electoral Commission
4	Expression of interest 9am-5pm	26 th -28 th November 2025 (9.00am-5.00pm)	Electoral Commission
5	Updating voters' register	Up to 1 st December 2025	Electoral Commission Convocation Administrator
6	Paying subscription and membership fees	Up to 2 nd December 2025	Accountant Convocation Administrator
7	Display of nominated candidates	4 th to 5 th December 2025	Electoral Commission
8	Online Campaigns	5 st -9 th December 2025	Electoral Commission
9	Display of the final Voters Register	8 th -10 th December 2025	Electoral Commission
10	Online Candidates Debate	10 th December 2025 (10.00am-5.00pm)	Electoral Commission
11	AGM	12 th December 2025 (8.00am-9.00am)	Returning Officer
12	e-voting	12 th December 2025 (9.00am-4.00pm)	Electoral Commission
13	Declaration of the results	12 th December 2025 (5.00pm)	Returning Officer
14	Swearing in of Elected Convocation Executive and Handover ceremony	16 th December 2025 (2.00pm – 5.00pm)	Returning Officer Judicial Officer